

MINSTER BOARD OF EDUCATION
Organizational Meeting
Agenda
Meeting: Monday, January 9, 2012
Elementary Large Group Meeting Room –8:00 pm

- I. Call to Order: Kurt Forsthoefel, President
- II. Roll Call: Laura Klosterman, Treasurer
- III. General Business:
 - 1. Swear into office new Board of Education members
 - 2. Election of a president for one year
 - 3. Election of a vice-president for one year
 - 4. Swearing into office of president and vice-president (after which the newly elected president assumes the chair)
 - 5. Setting date, time, and place of regular meetings (Currently third Monday of each month @ 8:00 p.m. in the elementary large group meeting room)
 - 6. Establish compensation for board members (currently \$50 per meeting for up to 12 meetings)
- IV. Appointment to Committees (Board President makes the appointments)
 - 1. Appoint member to serve as legislative liaison
 - 2. Appoint member to serve as student achievement liaison
 - 3. Appoint member to serve as representative to Tri-Star Career Compact Advisory Council
 - 4. Appoint member to serve as representative to Athletic Boosters
 - 5. Appoint member to serve as representative to Athletic Council
 - 6. Appoint member to serve as representative to Scholarship Fund
 - 7. Appoint member to serve as representative to Recreation Committee
 - 8. Appoint member to serve as representative to Academic Boosters
 - 9. Appoint members to serve as representatives to Collaboration Committee
- V. **Consent Agenda Items**

The following items have been identified for approval as part of the consent agenda. If a member of the board would wish to remove any item(s) from this agenda for further discussion prior to taking action, please let either the superintendent or board president know.

 - 1. Treasurer's Report
 - A. Authorize the treasurer to invest interim and inactive funds
 - B. Authorize the treasurer to make advance draws on tax settlements
 - C. Authorize the treasurer to make short-term loans to pay current expenses. Signature of president or vice-president required
 - D. Authorize the treasurer to pay bills within the limits of the appropriations
 - E. Authorize the treasurer to make modifications within the appropriations as needed
 - F. Authorize the treasurer to purchase or renew performance bonds
 - 2. Superintendent's Report
 - A. Grant superintendent the authority to approve employee attendance at meetings and workshops
 - B. Appoint purchasing agents for 2012 (Currently superintendent and treasurer)
 - C. Appointment of administrative officer with authority to submit application to participate in federal and state programs (Currently superintendent)
 - D. Accept superintendent's report of enrollment for purpose of establishing the board service fund (885)
- VI. Adjourn

Respectfully submitted:

Brenda Boeke, Superintendent